Approved For Release 2006/10/17 : CIA-RDP82-00357R000700010017-9

15 Jan 1963

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Delinquent Reports

1. As requested, there is attached a current report of Fitness Reports which were due in 1962 but have not yet been received in the Office of Personnel. Each of the five major reporting groups has been listed on a separate sheet in the event you wish to send a copy of the appropriate section to the Deputy Director concerned.

2. We have not attempted to provide explanations for the relatively high delinquency rates in some elements and the low rates in others. However, we believe the statistical findings provided below may be of interest in making a simple comparison of standings.

a. Among the five major groups reported, DD/P has the highest delinquency rate (13.6%) and the DCI has the lowest rate (2.0%).

25X9

Group	Number of Reports Due: Number	% of Total	Delinquent Reports: Number	% of Total	Delinquency Rate
DCI					
DDI					
DDP					
DDR					
DDS					
TOTAL					5.1

b. Twelve of the 47 offices reported have a delinquency rate higher than the Agency average. The reports due from this group represent 30.7% but their delinquent reports represent 77.0% of the total.

25X9

Group/Office	Number of Reports Due	Delinquent Reports	Delinquency Rate
DDI-NPIC			
DDP-EE			
DDP-ME			
DDP-FPW			
DDP-FE			
DDR-OSA			
DDP-FI			
DDP-TSD			
DDP-AF			
DDP-O/DDP			
DDP-CA & IC			
DDP-WE			
TOTAL			

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